



Subdivision Application Form

City of Manchester

Form S2-91

To be Completed by Applicant	8. Owner	Name
1. Date of Submission		Address
2. Type of Application		Telephone
<input type="checkbox"/> Major Subdivision <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Line Adjustment <input type="checkbox"/> Other: _____		Owner's Signature
3. # Of Lots To Be Created	9. Agent <i>if other than owner</i>	Name
		Address
		Telephone
4. Total Area of Site	10. Surveyor	Name
		Address
		Telephone
5. Location of Lots: Address: Map/Lot #:	11. Required Application Materials (See Appendix B for more detail): 1. Three full size paper prints of the subdivision plan prepared in accordance with the requirements of the Subdivision and Site Plan Regulations; 2. One copy of the subdivision plan reduced to eight and one half by eleven inches; 3. List of names and addresses of all abutters as defined by the current statute; 4. This subdivision application form properly executed; 5. A copy of the existing deed of the property; 6. Application fee; 7. Abutters notification fee of (\$4.64 each including applicant, owner, and engineers/surveyors) (Check to Postage by Phone); 8. For major subdivisions – three copies of the required “Public Improvements Plan”; 9. Such other materials that may be required by staff pursuant to Appendix B, Section II. (D) of the Subdivision and Site Plan Regulations.	
6. Zoning District		
7. Was this property the subject of a variance from the ZBA? Yes <input type="checkbox"/> Case # _____ No <input type="checkbox"/>		

Planning Department Use Only	3. Date of abutters notice: _____	Receipt Stamp
1. Materials Submitted <input type="checkbox"/> Plans <input type="checkbox"/> Reduced Plans <input type="checkbox"/> Abutters List <input type="checkbox"/> Application Fee <input type="checkbox"/> Postage Fee <input type="checkbox"/> Public Improvement Plans <input type="checkbox"/> Other _____	4. Date of PB acceptance: _____	
	5. Date of Public Hearing: _____	
	6. R-2 Special Use Permit <input type="checkbox"/> If so, attach SUP Form.	
	7. Cluster Subdivision	
	8. Ward: _____	
2. Amount of Fees Application _____ Postage _____		Subdivision Control Number

Shared/GrowthManage/Subsite/Subdivision Form